



MEMS 2005 MIAMI

18TH IEEE INTERNATIONAL CONFERENCE ON MICRO ELECTRO MECHANICAL SYSTEMS
JANUARY 30 - FEBRUARY 3, 2005

Sponsored by:



IEEE and the



Robotics and Automation Society

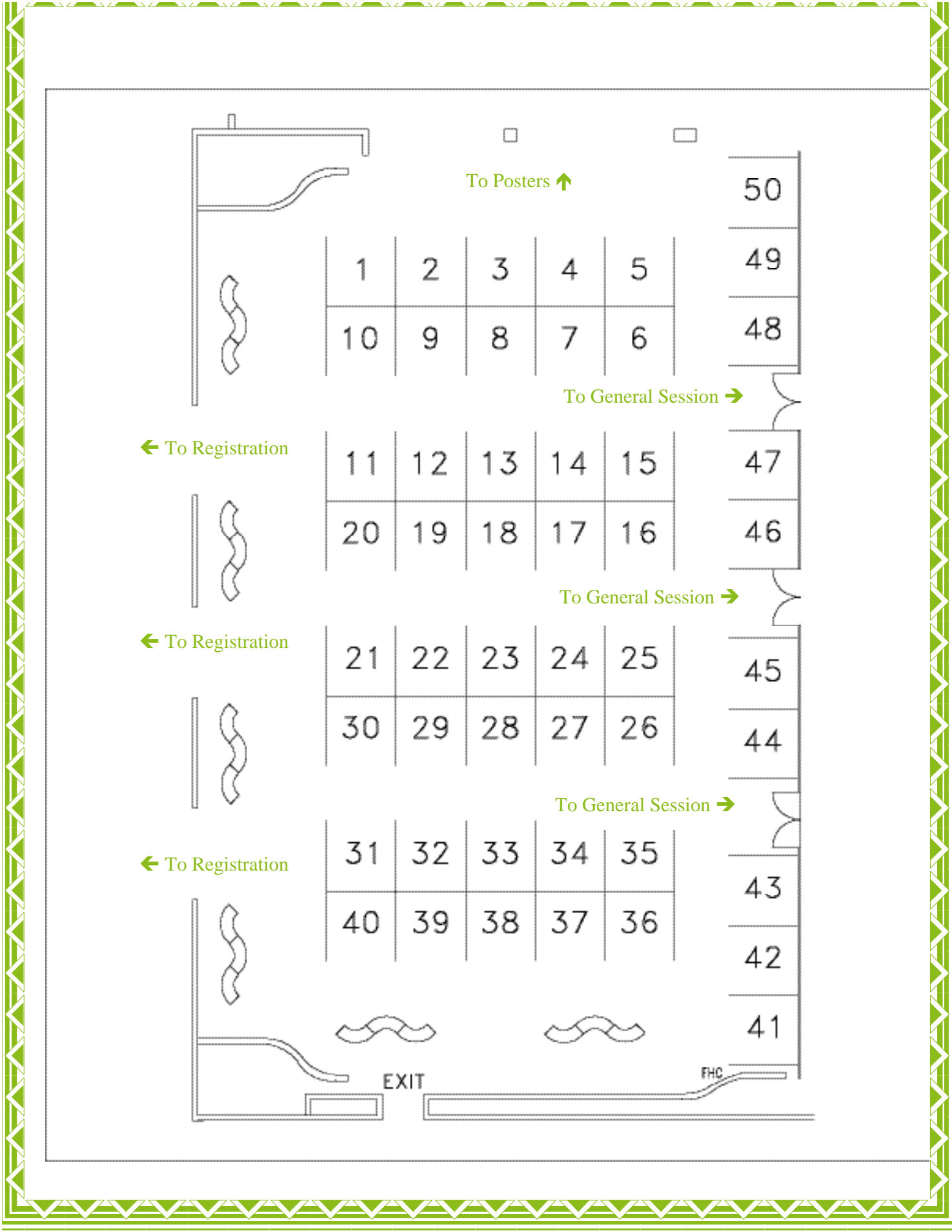
Exhibitor Information

Exhibit Dates and Times:

Monday, January 31, 2005	7:00 a.m. - 5:45 p.m.
Tuesday, February 1, 2005	7:30 a.m. - 4:00 p.m.
Wednesday, February 2, 2005	7:30 a.m. - 5:45 p.m.
Thursday, February 3, 2005	7:30 a.m. - 12:45 p.m.

January 30 - February 3, 2005
Fontainebleau Hilton Resort
Miami, Florida USA

www.mems2005.org



To Posters ↑

50

1 2 3 4 5

49

10 9 8 7 6

48

To General Session →

← To Registration

11 12 13 14 15

47

20 19 18 17 16

46

To General Session →

← To Registration

21 22 23 24 25

45

30 29 28 27 26

44

To General Session →

← To Registration

31 32 33 34 35

43

40 39 38 37 36

42

41

EXIT

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APPLICATION AND CONTRACT FOR EXHIBIT SPACE
IEEE MEMS-05 Conference

The undersigned APPLICANT, agreeing to be legally bound hereby, applies for exhibit booth space in the 18th IEEE International Micro Electro Mechanical Systems Conference (MEMS-05), subject to the terms, conditions, and requirements stated herein.

The MEMS-05, upon its written acceptance of this Application and Contract, is to assign exhibit booth space to the Applicant under all of the terms, conditions, and requirements as aforesaid.

Applicant applies for one of the available booth locations at the rent indicated below for the space. Booths will be assigned on a first-come first served basis.

With reference to the enclosed floor plan, please indicate your booth choice:

1st Choice _____ **2nd Choice** _____ **3rd Choice** _____

If none of your requested booths is available at the time your application is being processed, we will make every attempt to assign space in proximity of the area requested.

	Early Bird <u>Before October 10</u>	Standard <u>After October 10</u>
10' x 10' Booth Space	<input type="checkbox"/> \$1,800.00	<input type="checkbox"/> \$2,000.00

I should receive a reduced rate, as I am also a member of the **MEMS-05 Industrial Support Group:**

50% Silver, Gold, or Platinum Member

___ **Check/Money Order** - Make checks payable **IEEE MEMS-05 Conference**
___ **Credit Card Payment** (circle one) **VISA** **MasterCard** **American Express**

Card#: _____ Exp. date: _____

Verif. Code: _____ Cardholder Signature: _____

Billing Address: _____

City: _____ State: _____ Zip: _____ Country: _____

COMPANY: _____

To be used for printing purposes

Mailing Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Phone #: _____ Fax #: _____

E-Mail #: _____ Website: _____

Contact Name: _____

Signature: _____ Position: _____

Mail with payment or fax application to:

IEEE MEMS-05 Conference, c/o PMMI
307 Laurel Street, San Diego, CA 92101 USA
Phone: 1-619-232-9499, Fax: 1-619-232-0799, E-Mail: sgalloway@pmmiconferences.com

**Eighteenth IEEE International
Micro Electro Mechanical Systems Conference**

UNIFORM CONDITIONS FOR EXHIBITING

1. The exhibit area will be available for setting-up exhibits from 1:00 p.m. to 6:00 p.m. on Sunday, January 30, 2005. You may tear-down your exhibit space on Thursday, February 3, 2005, after 12:45 p.m. All exhibits must vacate the premises by 5:00 p.m. on Thursday.
2. The exhibit area will be open as follows:
Monday, January 31, 2005
7:00 a.m. - 5:45 p.m.
Tuesday, February 1, 2005
7:30 a.m. - 4:00 p.m.
Wednesday, February 2, 2005
7:30 a.m. - 5:45 p.m.
Thursday, February 3, 2005
7:30 a.m. - 12:45 p.m.
The executive conference committee has the right to amend these times if necessary.
3. Conference attendees will be free to participate in the exhibit area before and after sessions, during coffee breaks and luncheons. All scheduled breaks will be held in the exhibit area.
4. Only authorized conference participants, authors and exhibitors will be admitted in the exhibit hall. The name of the authorized representatives shall be furnished to the exhibit manager not less than ten (10) days before the opening of the conference. Representatives will be allowed to purchase luncheon and banquet tickets.
5. The conference committee and the conference center management cannot guarantee exhibitors against loss or damage of any kind, but will endeavor to protect exhibitors by providing standard security protection. The exhibit hall will be locked during non-exhibiting hours.
6. Special written arrangements with the conference manager should be made in advance if two or more firms wish to exhibit in a single space. There will be an additional fee for this option of sharing booth space.
7. An exhibitor wishing to release their assigned space prior to December 15, 2004 and after their application has been processed will be refunded all but 50%. Cancellations after that time will not receive a refund. All cancellations must be made in writing. It will not be possible to refund any payments made if exhibit space is not used or only partially used.
8. Approval by the conference manager should be made in advance if prizes, contests or drawings are to be used.
9. Infractions of these conditions on the part of the exhibitor or any of his/her representatives may subject them to dismissal from the conference hall. In this event, no demand for redress will be made by the exhibitor or representative.
10. Space is leased with the understanding that the MEMS-05 Conference will act for the exhibitor only in the capacity of agent and not as principal. The MEMS-05 Conference and the Fontainebleau Hilton Resort assume no liability whatever for damages resulting from any act of omission or commission in connection with said agency. The exhibitor and representatives hereby release the Conference, sponsoring agencies, and the Fontainebleau Hilton Resort from any or all liabilities for loss ensuing from any cause whatsoever.
11. Two exhibitor badges are included with paid booth. The exhibitor badge provides the following: exhibit hall access, Sunday welcome reception, and refreshment breaks. Tickets for the Wednesday Evening Banquet may be purchased separately. A 20% non-refundable cancellation fee will be assessed to all cancellations prior to January 3, 2005. No refunds will be made after that date. All requests for refunds must be received in writing. For those who want to participate in the technical sessions you must register as a conference participant and pay the registration fee. This can be done by visiting the website at www.mems2005.org.
12. Communication pertaining to this conference exhibit should be addressed to:

IEEE MEMS-05 Conference
c/o PMMI
Shirley Galloway
307 Laurel Street
San Diego, CA 92101-1630 USA
Phone: 1-619-232-9499
Fax: 1-619-232-0799
E-Mail: sgalloway@pmmiconferences.com